



OFFICE OF THE COMPTROLLER
CITY OF ST. LOUIS



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Comptroller

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February 26, 2008

Mark Peters, Director of Community Health
St. Clair County Department of Health
19 Public Square
Belleville, IL 62220

RE: Fiscal Monitoring Report of the St. Clair County Department of Health,
Ryan White Title I, CFDA #93.914 (Project #2008-DOH6)

Dear Mr. Peters:

Enclosed is a report of our fiscal monitoring review of St. Clair County Department of Health, Ryan White Title I (Contract #HD-07-24) for the period March 1, 2007 through September 30, 2007. The scope of a fiscal monitoring review is substantially less than an audit, and as such, we do not express an opinion on the financial operations of St. Clair County Department of Health. Our fieldwork was completed on October 31, 2007.

This review was made under authorization contained in Section 2, Article XV of the Charter, City of St. Louis, as revised, and has been conducted in accordance with the *International Standards for the Professional Practice of Internal Auditing* and through an agreement with the Department of Health (DOH) to provide fiscal monitoring to all grant sub-recipients.

If you have any questions, please contact Ishmael Ikpeama at (314) 589-6113.

Sincerely,

Sedrick D. Blake, MBA, CPA
Audit / Fiscal Executive

Enclosure

cc: Henrietta Brown, Fiscal Manager, DOH



CITY OF ST. LOUIS

DEPARTMENT OF HEALTH (DOH)

*ST. CLAIR COUNTY DEPARTMENT OF HEALTH
RYAN WHITE TITLE I
CFDA #93.914
CONTRACT #HD-07-24*

FISCAL MONITORING REVIEW

MARCH 1, 2007 THROUGH SEPTMBBER 30, 2007

PROJECT #2008-DOH6

DATE ISSUED: FEBRUARY 26, 2008

*Prepared by:
Internal Audit Section*



OFFICE OF THE COMPTROLLER

Honorable Darlene Green, Comptroller

**CITY OF ST. LOUIS
DEPARTMENT OF HEALTH (DOH)
ST. CLAIR COUNTY DEPARTMENT OF HEALTH
RYAN WHITE TITLE I
CONTRACT #HD-07-24
FISCAL MONITORING REVIEW
MARCH 1, 2007 THROUGH SEPTEMBER 30, 2007**

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**CITY OF ST. LOUIS
DEPARTMENT OF HEALTH (DOH)
ST. CLAIR COUNTY DEPARTMENT OF HEALTH
RYAN WHITE TITLE I
CONTRACT #HD-07-24
FISCAL MONITORING REVIEW
MARCH 1, 2007 THROUGH SEPTEMBER 30, 2007**

INTRODUCTION

Background

Contract Name: St. Clair County Department of Health, Ryan White Title I

Contract Number: HD-07-24

CFDA Number: 93.914

Contract Period: March 1, 2007 through February 29, 2008

Contract Amount: \$331,487

This contract provides funds from the St. Louis City Department of Health (DOH) to St. Clair County Department of Health to provide Ambulatory/Outpatient Medical Care, Drug Reimbursement, Case Management, and Housing Assistance for people living with HIV within the Illinois portion of the St. Louis EMA (Eligible Metropolitan Area).

Purpose

The purpose of this fiscal monitoring review was to determine St. Clair County Department of Health's (Contract #HD-07-24) compliance with federal, state and local Department of Health (DOH) requirements for the period March 1, 2007 through September 30, 2007. We will make recommendations for improvement if necessary.

Scope and Methodology

We made inquiries regarding St. Clair County Department of Health's internal controls relating to the grant administered by DOH, tested evidence supporting the reports the agency submitted to DOH and performed other procedures considered necessary. Our fieldwork was completed on October 31, 2007.

**CITY OF ST. LOUIS
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CONCLUSION AND SUMMARY OF OBSERVATIONS

Conclusion

We found no evidence to suggest that St. Clair County Department of Health did not fully comply with federal, state and local DOH requirements.

Status of Prior Observations

The Agency's most recent fiscal monitoring report dated February 26, 2007 did not have any observations.

A-133 Status

The A-133 Audit report dated August 8, 2007 expressed an unqualified opinion on the major federal award programs. There were no reportable conditions relating to major federal award programs. The agency was not considered a low-risk auditee as defined by OMB Circular A-133. IAS management reviewed the audit September 14, 2007 and recommended the report be accepted.

Summary of Current Observations

- There are no current observations.